

Display of licences and certificates of authorisation

What has changed?

As part of the government's commitment to make it easier to do business in the ACT, licensees are no longer required to display a copy of their licence and authorisation certificate at the main entrance to each gaming area.

As of 1 September 2016 you only need to:

- keep a copy of the licence, authorisation certificate and the authorisation floor-plan, on the premises; and
- show the licence, authorisation certificate and/or floor-plan to a person if requested.

What does it mean for me?

You still need to keep copies of your licence and the authorisation certificate, the authorisation floor-plan, and your current authorisation schedule at the authorised premises (your venue), however, you are no longer required to display them at the main entrance to each gaming area.

You are required to allow people to view the licence and authorisation certificate if requested and the authorisation schedule must be shown to an authorised officer at their request.

The only time you don't need to keep or show these copies on site is if:

- your licence has been lost, stolen or destroyed; and
- you've given the Commission a statement that the licence has been lost, stolen or destroyed and asked for a replacement copy; and
- the replacement hasn't yet arrived.

Frequently asked questions

Why don't I have to allow a person to view the authorisation schedule?

The authorisation schedule contains technical information on each individual gaming machine, so you're not required to show the schedule to a person as part of the request to view the authorisation certificate. You will have to show this to an authorised officer, if requested. The Commission will continue to keep a register of authorisations.

References

[Gaming Machine Act 2004](#)

Licence and authorisation certificate to be kept at premises – s41

Licence and authorisation certificate to be available on request – s42

Licences, authorisation certificates and authorisation schedules – replacement copies – s37I